In Flight, Inc. encourages Third Party Fundraising and Fundraising Events that supports our mission and values. All fundraisers that benefit In Flight must reflect positively on In Flight and its mission. In Flight has the right to decline any proposals that do not advance its mission. In Flight, Inc. assumes no legal or finical responsibility associated with third party events. Event organizers are responsible for obtaining all permits, licenses, and insurance for third party events. Event organizers are responsible for abiding by the state municipal and federal laws for raffles and games of chance and need to be aware of any additional permits that may be required to host a raffle. Unless the third-party organization is a non-profit entity, donations made to the third-party organization are not tax deductible.

**Event/Fundraiser Name:**

**Contact Information:**

First and Last Name:

Business/Organization:

Is this Organization a School or Club? Yes No Is this Organization a Nonprofit? Yes No

Website: Phone Number:

Address:

Has this Business/Organization fundraised on behalf of In Flight before? Yes No

**Fundraising Information:**

Date and Time: From: To:

Description:

If an Event, is this open to the public? Yes No

**How will the event be advertised?**

Newspaper Press Release  Website TV  Radio  Social Media:

Other: Facebook

Instagram

Twitter

Youtube

TikTok

Pinterest

Other:

In Flight, Inc. does not purchase advertising for third party events. Fundraisers and participants may not use copyrighted information, logos, or photos on In Flight’s website without the express written consent of In Flight, Inc. All promotional materials should clearly state the event is hosted or sponsored by you or your organization with the specific amount of proceeds benefiting In Flight. In Flight, Inc. can not be used as a title to the fundraiser, wording should highlight your organization with the term “to benefit In Flight, Inc.” Fundraisers must truthfully state the portion of the proceeds being donated to In Flight, Inc. in all advertisements, promotions, and in all contact with donors, sponsors, and participants.

**Budget and Finances:**

Will proceeds be shared with only In Flight, Inc.? Yes No If no, who:

What is the specific amount of proceeds benefiting In Flight?

In Flight, Inc. will not incur third-party expenses or provide funds for third-party events. In Flight’s not-for-profit status may not be used by the host organization to obtain sponsorship or purchase items and materials for the event.

Event organizer shall not retain any portion of the event proceeds for personal profit, fees, commissions, or salaries.

Organizer agrees to provide In Flight’s Chief Financial Officer with an event plan and budget if requested. A check for third party event’s net proceeds must be sent or presented in person to In Flight, Inc. within 60 days of the events conclusion. Any checks made payable to In Flight, Inc. must be forwarded to In Flight, Inc. for deposit and processing and must represent an outright donation and cannot include an exchange of products or services.

**Will you need anything from In Flight for this fundraiser?**

**By submitting this form, you agree to the policies and procedures set forth by In Flight, Inc.**